

## **CHECKBOOK GUIDE TO HEALTH PLANS**

### **NOW ACCESSIBLE THROUGH DOE EMPLOYEE SELF SERVICE (ESS)**

Access to the 2008 CHECKBOOK Guide to Health Plans just got simpler! A special username and password is no longer required to access the Guide.

A link to the CHECKBOOK site has been established in DOE Employee Self Service (ESS) (<https://mis.doe.gov/ess>). The link is labeled "Guide to Health Plans" has been added to the "Review" menu in ESS. When a user clicks on the button to connect to the CHECKBOOK site, a new window will open to their site (so pop-ups are required, as with most ESS functions). This link is only available to active DOE federal employees within Headquarters.

Remember, the Federal Health Benefits Open Season runs through December 10, 2007.

Questions or comments may be directed to your Human Resource Specialist.